



# Philippine Food Processors and Exporters Organization, Inc. (PHILFOODEX, Inc.)

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Website: [www.philfoodex.org.ph](http://www.philfoodex.org.ph)

## MEMBERSHIP UPDATE FORM

Date of Application: \_\_\_\_\_

Registered Name: \_\_\_\_\_

Trade Name: \_\_\_\_\_

TIN: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Factory Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

### Form of Organization:

- Single Proprietorship
- Partnership
- Corporation

### Type of Business:

- Exporter
- Export Trader
- Manufacturer
- Others (Please specify) \_\_\_\_\_

### Size of Company by Assets:

- Micro (Php 3,000,000 and below)
- Small (Php 3,000,001 - Php 15M)
- Medium (Php 15,000,001 - Php 100M)
- Large (Php 100,000,001 and above)

### Number of Employees:

Office: \_\_\_\_\_ Factory: \_\_\_\_\_  
 Regular \_\_\_\_\_ Regular \_\_\_\_\_  
 Contractual \_\_\_\_\_ Contractual \_\_\_\_\_

Date of Establishment (mm/dd/yy): \_\_\_\_\_

SEC Registration No.: \_\_\_\_\_ Date Issued: \_\_\_\_\_

DTI Registration No.: \_\_\_\_\_ Registration Date: \_\_\_\_\_

BFAD Registration No.: \_\_\_\_\_ Registration Date: \_\_\_\_\_

### OFFICERS:

Chairman: \_\_\_\_\_

President: \_\_\_\_\_

CEO/COO: \_\_\_\_\_

General Manager: \_\_\_\_\_

### Authorized Company Representative to PHILFOODEX

#### Official Representative:

| Name  | Designation | Signature |
|-------|-------------|-----------|
| _____ | _____       | _____     |

Email Address: \_\_\_\_\_ Contact No.: \_\_\_\_\_

### Alternate Representative:

| Name  | Designation | Signature |
|-------|-------------|-----------|
| _____ | _____       | _____     |

Email Address: \_\_\_\_\_ Contact No.: \_\_\_\_\_

### Application Form Accomplished by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit duly accomplished update form and attach the following documentary requirements (photocopy): PLEASE NOTIFY PHILFOODEX PROMPTLY OF ANY CHANGE IN THE ABOVE INFORMATION**

- o Latest DTI Registration (for Single Proprietorship)
- o License to Operate (LTO) issued by the Food and Drug Administration (FDA)
- o Articles of Incorporation
- o Latest Information Sheet filed with SEC
- o Latest Mayor's Permit
- o Bank and Trade References
- o Financial Statement
- o Company Profile
- o Product Brochures
- o 2 pieces (1x1) picture of contact person

**\* Annual Membership Dues: Php. 4, 100.00**

Please Complete ALL the requirements

**Reminder:** Payment of Annual Membership Dues shall be within every first (1<sup>st</sup>) quarter of the year.

